

From: David Brazier, Cabinet Member – Environment & Transport  
John Burr, Director – Highways, Transportation & Waste

To: Environment and Transport Cabinet Committee – 22 July 2014

Subject: 14/00035 - Management and Operation of Household Waste Recycling Centres and Transfer Stations contracts

Classification: Unrestricted

Past Pathway of Paper: None

Future Pathway of Paper: Cabinet Member for decision

Electoral Division: All

**Summary:**

To seek Cabinet Committee endorsement for the award of contracts for the Management and Operation of Household Waste Recycling Centres and Transfer Stations in Kent following a competitive tender process and in accordance with chosen evaluation methodology stated in the published Invitation to Tender.

**Recommendations:**

That the Environment & Transport Cabinet Committee endorse the award of contracts to the preferred tenderers following completion of the procurement process for the provision of the Management and Operation of Household Waste Recycling Centres (HWRC) and Transfer Stations (TS) to ensure service continuity.

- a) Lot 2: Mid Kent facilities – 5 HWRCs; 2 TS
- b) Lot 3: East Kent facilities – 7 HWRCs; 1 TS

**1. Introduction**

1.1 This report provides information concerning a procurement undertaken by KCC Waste Management to identify providers for the management and operation of Household Waste Recycling Centres and Transfer Stations in Kent.

- a) Lot 2: Mid Kent facilities – 5 HWRCs; 2 TSs
- b) Lot 3: East Kent facilities – 7 HWRCs; 1 TS

1.2 It should be noted that Lot 1 West Kent facilities (2 HWRCs; 2 TS) was removed from scope and is operated by CSKL from 1<sup>st</sup> April 2014. The Council made this business decision for two significant reasons:

- a) KCC was unable to secure a lease arrangement for the Dunbrik HWRC/TS in accordance with the procurement timetable

- b) KCC A21road improvements - significant difficulties have been identified for vehicular access for approximately two years to the North Farm HWRC/TS.

This service provision decision will be regularly reviewed and it is possible, although not certain, that these facilities may be subject to a future, separate procurement process.

1.3 The proposed contracts are required to fulfil the Council's statutory duty as a Waste Disposal Authority for waste arising from district council kerbside collections and waste deposited at HWRCs by Kent householders.

1.4 The proposed contracts for Lots 2 and 3 would be required to commence on 1<sup>st</sup> November 2014 for an initial term of six years.

## **2. Financial Implications**

2.1 The proposed contract spend by KCC will be approximately £7.8m per year for an initial period of up to six years, with a possible extension of up to six years based on performance.

2.2 There is potential to secure financial savings through these new contracts.

## **3. The Report**

3.1 The proposed contracts are required to prevent extension of existing contracts which would be in breach of Procurement Regulations.

3.2 A transparent and accountable procurement process has been used to select providers.

3.3 KCC has a statutory responsibility as the Waste Disposal Authority for the disposal of household waste and as such the contracts subject to this report are a fundamental requirement to ensure waste can be managed cost-effectively and via environmentally sound methods.

3.4 Equality Impact Assessments (EqIAs) have been undertaken to inform the contract specification and assess the impacts of the procurement process. Resulting action plans have been implemented to ensure equitable access for Kent householders with regard to Protected Characteristics. The EqIAs informed the inclusion of equality related mandatory requirements within the tender documents including:

- Designated staff as 'equality champions' for customer care at each facility.
- Ensuring facility signage is clear and appropriate for customers where language and literacy may present as barrier to using the service
- All HWRCs are managed in line with KCC's policies including the Disability Access Scheme.

3.5 HWRC and TS facilities will be leased / licenced to the selected providers through KCC Property.

3.6 Approval for the Cabinet Member for Environment and Transport (Mr David Brazier) to award contracts for the provision of the Management and Operation of Household Waste Recycling Centres (HWRC) and Transfer Stations (TS) following the completion of a competitive tendering process. Contracts will be signed and sealed by Kent County Council's Legal Department.

#### **4. Conclusions**

Robust procurement processes have been undertaken to identify providers. There may be potential to secure financial savings through the new contracts and ensure service continuity to meet the Council's statutory obligation as a Waste Disposal Authority.

#### **5. Recommendations:**

That the Environment & Transport Cabinet Committee endorse the award of contracts to the preferred tenderers following completion of the procurement process for the provision of the Management and Operation of Household Waste Recycling Centres (HWRC) and Transfer Stations (TS) to ensure service continuity.

a) Lot 2: Mid Kent facilities – 5 HWRCs; 2 TS

b) Lot 3: East Kent facilities – 7 HWRCs; 1 TS

#### **6. Background Documents**

6.1 FED list submission 14/00035

<https://democracy.kent.gov.uk/mglIssueHistoryHome.aspx?Ild=29405&PlanId=234>

6.2 Proposed Record of Decision 14/00035

6.3 OJEU Notice

#### **7. Contact details**

**Report Author:**

Melanie Price, Partnerships and Development Manager

01622 605841

[melanie.price@kent.gov.uk](mailto:melanie.price@kent.gov.uk)

**Head of Service:**

Roger Wilkin, Head of Waste Management

01622 605996

[roger.wilkin@kent.gov.uk](mailto:roger.wilkin@kent.gov.uk)